

**MASS CULTURAL COUNCIL
EXECUTIVE COMMITTEE
THURSDAY, DECEMBER 10, 2020
2:00-4:00 PM
ON-LINE MEETING**

(CALL-IN INSTRUCTIONS POSTED AT
<https://massculturalcouncil.org/about/board/>
UNDER "DECEMBER 10, 2020 EXECUTIVE COMMITTEE MEETING")
AGENDA

	VOTE
1. Chair and Executive Director's Report	
2. Open Meeting Law	
3. Minutes- June 2, 2020 Meeting	X
4. Outline of Budget and Program Allocation Plan for FY21	X
5. Draft Agenda January 7 Council Meeting	X

MASS CULTURAL COUNCIL
EXECUTIVE COMMITTEE

DECEMBER 10, 2020

ON-LINE MEETING

RESOLUTIONS

Section 3

RESOLVED: that the Executive Committee approves the minutes of the June 2, 2020 Executive Committee Meeting in the form presented to the Executive Committee.

Section 4

RESOLVED: that the Executive Committee recommends that the Council approve for recommendation to the Grants Committee and full Council the FY 21 Budget and Spending Plan presented to the Executive Committee.

Section 5

RESOLVED: that the Executive Committee approve the draft January 7, 2021 Mass Cultural Council Agenda presented to the Executive Committee.

OPEN MEETING LAW STATEMENT

Please note that this meeting is an open meeting of a public body subject to the Massachusetts Open Meeting Law. A notice of this meeting together with the agenda was posted on Mass Cultural Council's website 48 or more hours ago (excluding weekends and holidays).

This meeting shall be open and accessible to all members of the public except at such times when this body has voted to go into closed executive session under the Open Meeting Law.

Please note that this body has invited staff of Mass Cultural Council to be present at the meeting.

Mass Cultural Council welcomes members of the public to attend its public meetings. Under the Open Meeting Law, however, this is not a public hearing and public testimony will not be taken. Individuals may not address the meeting without permission of the Chair.

Any member of the public may record this meeting provided that they first notify the Chair and must not interfere with the meeting. The Chair will then inform the members of the meeting that they are being recorded.

This meeting is a virtual meeting held under the Open Meeting Law as modified by the Governor's recent emergency declaration. Only Committee members, Council members and invited staff will be able to address the meeting. All other persons will be muted. Please note that anyone attempting to disrupt the meeting may be muted, have their ability to project video images shut off or even removed from the meeting, at the discretion of the chair

Draft minutes of the open session of this meeting shall be kept and shall be posted on Mass Cultural Council's website no later than 30 days after the meeting provided that such minutes shall not be considered official until they have been approved by this body in open session. Individuals asserting a violation of the Open Meeting Law may file a complaint with this body within 30 days or with the Attorney General's office thereafter.

**TIPS FOR PARTICIPATING IN A VIRTUAL OPEN MEETING USING VIDEOCONFERENCING
WHEN THERE ARE SEVERAL PARTICIPANTS
(adapted from several sources)**

- In order to minimize background noise, please mute microphone when not speaking.
- Please raise hand in order to be recognized by the chair.
- In order for all members to have an opportunity to speak and be heard, please wait to speak until specifically recognized by the chair.
- If there are questions, please direct them to the chair and the chair will then recognize the appropriate person to respond.
- Please limit statements to three minutes.
- The chair will reserve the right to limit discussion in order to allow sufficient time for every member to be heard who wishes to speak.
- Modify Video Settings to "Hide all non-video participants"- this will make it easier to follow who is speaking and participating
- In the event of a service interruption during a Zoom call due to hackers, so-called "zoom bombing" or other technical difficulties, staff will indicate the call is to be terminated. Please exit the call and staff will circulate instructions by email for a new Zoom call to continue the meeting.

UNOFFICIAL DRAFT SUBJECT TO APPROVAL BY THE COMMITTEE AT ITS NEXT MEETING

MINUTES OF THE MEETING

**MASS CULTURAL COUNCIL
EXECUTIVE COMMITTEE**

TUESDAY, JUNE 2, 2020

ONLINE MEETING

Chair Nina Fialkow called the meeting to order at 1:30 PM

Committee Members Present were

Nina Fialkow, Chair, Mass Cultural Council
Marc Carroll, Vice Chair, Mass Cultural Council
Jo-Ann Davis
Victoria Marsh
Troy Siebels

Staff Members Present were

Anita Walker, Executive Director
David Slatery, Deputy Director
Bethann Steiner, Communications Director
Jen Lawless, Operations Director
Ann Petrucci, Chief of the Executive Director's Office

Nina Fialkow opened the meeting by referring to the Open Meeting Law Statement since no guests were present. Nina then asked that the minutes from four previous Committee meetings be approved. Upon motion duly made and seconded and after roll call vote noting that Sherry Dong was absent, it was unanimously

RESOLVED: that the Executive Committee approves the minutes of the March 3, 2020, March 24, 2020, March 31, 2020 and April 27, 2020 Executive Committee Meetings in the form presented to the Executive Committee at its June 2, 2020 Meeting.

Nina then asked Anita Walker to give her Executive Director's report.

Anita began by reporting that the staff is continuing to work from home and have been for 10 weeks, but this has in no way impeded productivity. In fact, they've rolled out seven grant programs adding up to six million dollars in grants. Five of those grant programs were brand new. In addition to grants and with the challenge of new technology, services and technical assistance have remained core to what the agency does, and every team has found a way to continue. Creative Youth Development holds weekly meetings that are now attracting participants from across the country. We are learning where technology is a great asset and where it is not. Weekly convenings have allowed the field to dig into subject matter week after week, make progress on challenges and develop solutions, as opposed to meeting once a year and then dispersing.

With regard to staff working remotely, Anita reported that the Governor had issued reopening phases for the state and the first phase is one that would allow businesses to slowly reopen with 25% of staff reporting in person. However, what is required to make this happen is extensive. Our building at 10 Saint James Avenue has done a lot of work to prepare the physical space, but there are still quite a few expenses that would be required in order to bring staff back. We are continuing to have regular conversations with staff about coming back to the office and about how we can continue to improve practices of working from home. The agency has also established strict protocols about staff coming into the office to retrieve items from their desks. When staff members were asked about coming back to work in the office there was less concern about the space, and more concern about commuting and childcare. Anita noted that the Governor did say those who are able to work from home should continue to do so. Senior Staff decided we would not ask our staff to come back in at this time. In time as guidelines loosen and more businesses are allowed to more fully open, there will be many issues to address with our physical space. For now, we are paying close attention to the needs of the staff and the conditions they work in. Anita noted that the staff has experienced a good deal of stress and anxiety

around Covid-19 in recent days and mentioned that the agency has contracted HR support in Joanne Horgan of Third Sector New England available to the team. Joanne has been asked to lead a self-care workshop for staff this summer.

Anita went on to discuss the agency's recent events including a Town Hall forum with Senator Ed Kennedy and Representative Paul McMurtry, Co-Chairs of the Committee on Arts, Tourism, and Cultural Development; a Town Hall Forum with Congressman Jim McGovern to discuss the federal response to Covid-19; and plans to hold a seminar focused on the Healthy Buildings Project at Harvard's School of Public Health.

Anita then began her update to the Committee about what is happening legislatively with the state budget. Anita mentioned Bethann Steiner's recent blog article.

Bethann indicated that not a lot of concrete information was available. There are estimates on the state deficit that range from four to eight billion dollars and legislators in A&F need to come to an agreement in terms of the revenue projection. Things are very up in the air, but all conversations indicate they are very hopeful for more federal stimulus. Bethann also reported that the possibility existed that the House and Senate could budget together, instead of having two separate debates followed by conference committee. It has even been discussed that Leadership will not allow individual legislators to earmark local priorities in the FY21 budget.

Anita added that she and Bethann and she are in close contact with the Tourism, Arts, and Cultural Development Committee Chairs and that they'd all connected for a great discussion last week. Bethann will keep in regular contact.

Anita then informed the Committee about new legislation introduced by Representatives Barrett and Pignatelli that included \$75 million for the cultural sector. The bill is now in the TACD Committee and there will be a hearing on it soon.

Mass Cultural Council yesterday launched its third survey to the field. The survey will ask similar questions to previous surveys tied to financial impact - what it will actually cost organizations to reopen, how is your business model going to be impacted, how will your bottom line be impacted, can you open at all, or not until there is a vaccine? The deadline to

complete the survey is June 30, and the agency plans to use that data to build a package of investments including grants, services, and technical assistance.

Anita went on to discuss virtual events currently being presented by the agency:

The **UP Awards** are taking place each day this week, streaming on the agency's website. This is timely given that inclusion is the centerpiece of UP and there is much discussion around the traumatic and horrific events in Minneapolis. This underscores our work and the need to address the current conversation around race and social justice.

Culture Chats are ongoing. We have presented 12 full hours of chatting since mid-March and we learn something new every time. Recent guests include Tim Ritchie, the new President of the Museum of Science and Gretchen Nielsen, Executive Director of From the Top.

Nina thanked Anita for her update and moved onto the next agenda item: FY21 Planning.

Anita introduced the session by explaining that the senior staff team wanted discuss with the Executive Committee their planning process heading into budget season. Anita mentioned that the Committee members had received a draft of the planning timeline from Jen Lawless. Anita explained that in a typical budget year senior staff would meet with program staff, then program staff would make requests to senior staff for the coming year, and senior staff would discuss those requests at a retreat and draft a budget. This year is obviously different.

Anita explained that at the Grants Committee meeting taking place after this Executive Committee meeting, the first part of the agenda would be devoted to regular business. The second part of the agenda would be an opportunity for Committee members to hear from program staff. The reason for this: last year senior staff understood that Council members wanted to spend more time with us on the planning process in advance of the August meeting when a new annual budget is typically discussed and voted on. So today, Grants Committee members will hear from three program areas – Artists, Communities, and Education and at next week's Grants Committee meeting they'd hear from staff from the

Cultural Investment Portfolio, Creative Youth Development, and UP, as well as hear more about the agency's partnership grants.

Anita mentioned that Jen Lawless also distributed graphs showing where grant money is being distributed across the state. Jen has looked at aggregate investments we are making to make sure we are meeting the needs our communities.

Anita went on to acknowledge that this is not a normal year due to the Covid-19 pandemic. None of our organizations are open other than zoos and gardens, and this is going to be a year of "Recovery, Rebuilding, and Renewal". We are not necessarily ever going back to normal, but rather building something new and in doing so can dismantle legacies of privilege, discrimination, and lack of equitable access.

Anita cited the importance of the agency focusing on its strength as a service agency, not just as a funder. The agency is strong because of the people who provide excellent services. At this point, specific budget numbers are almost meaningless. Staff intends to focus on providing service and continuing to devote 75% of its budget to grants while maintaining staff levels. We have assumed the elimination of in-person events in the coming year.

Anita then asked if David, Jen, or Bethann had anything to add.

Jen explained that in terms of process the June Council meeting will focus more on typical "May meeting" items- not FY21 planning.

David explained that at this point that any anticipated numbers for next year's budget are all speculative, no one knows yet what we will be working with. We assume there will be fewer resources and we know there won't be any draft budgets until at least July 1. We may be working with 1/12 budgets for some time. Right now, we are doing very high-level planning, we'd need more facts and figures before we go beyond that.

Nina asked the staff to speak about the 1/12 budget and month-to-month way of operating and describe how that would be managed.

David said that typically the agency gets an allocation of the budget at the beginning of a new fiscal year and runs basic business until the August meeting. This year if we get one month at a time and we don't know what the overall year looks like, there will be no resources to make

decisions on an overall yearly budget for the Council. There will be no grants until the legislature passes and the Governor signs a final budget.

Marc Carroll asked what the month-to-month allocations are based off of.

Bethann explained further that typically when the budget isn't ready a 1/12 budget means level funding, but with the deficit we just don't know.

David explained that purely as budget exercise, the agency was told by Administration & Finance that they are using the Governor's budget for this year which isn't as high as what the FY20 budget provided.

Bethann added that members of the state legislature themselves don't know what will happen just yet. Leadership has to determine where things stand and they are not ready to do that yet, they are still looking for info from the federal government.

Anita explained that there so many unknowns it would be irresponsible for them to tell us anything. They need to wait on federal stimulus. All we know is that events and convenings are gone for us in the coming year, we know we can have our staff provide services, we know how valuable those services are. Anita mentioned that the emails she gets from the State House typically indicate that folks are happy for the grants they receive, but it is the technical assistance and counseling from our staff that is truly valuable.

Jo-Ann Davis remarked that with so much uncertainty, it would be hard to take any other approach. She then asked if the staff anticipates any reduction in force.

Anita responded that everyone is nervous. Everyone can read the paper and know that things are precarious. The team has built three different budget scenarios were able to maintain staff under each one we have scenarios, have subbed \$2, \$4 or \$6 million dollar cut and we were able to maintain staff under each one. If the news is worse than the three scenarios, we are anticipating there is most likely the possibility of furloughs; furloughs are sometimes mandated by the state. We can only say to our staff that they are critical to the work we do, that we value them and will hold onto them as long as we can.

David added that we are being very careful, not making outward plans, and know we have vacancies coming up as people retire. We believe we have cushions built in.

Victoria Marsh stated that the framework senior staff had constructed makes sense to her, it seems there is a structure and guidepost to follow, and she appreciates the work the team has done.

Anita added that she was eager to see the results of the survey. Those results will help us hone in on where the investment goes. It will provide great guidance. We have also had conversations with people serving on the Governor's reopening task force and one thing that is ringing true is that there are two issues here: health and the economy. They are not separate issues; they are integrated at moment but it feels like state is looking at them separately.

Anita explained that the team was trying to find avenues into the greater discussion so that the agency and cultural organizations can be part of the holistic plan from the Governor. She went onto say that they'd had plenty of conversations with the field: they want a safe environment. They want trust with patrons. Anita cited a gaping lack of information from people who are experts, and said we need experts to tell us what to do. In terms of cultural sector, that has not been forthcoming.

Jo-Ann informed the group that guidelines for healthcare organizations were also sparse, very little knowledgeable resources to help folks determine how to reopen.

Anita said the agency is uncomfortable being the source of information for people because this is not our expertise. As we gather resources, we are putting them on our Covid-19 webpage and we are referring to the Governor's orders, we don't intend to compete or deviate from them. There is just a frustration with the lack of information.

Troy stated that he assumed the Hanover will be part of Phase 4 of the Governor's plan. This assumption is based on nothing other than the Hanover is a large venue. He also indicated that they'd like to explore outdoor programming, but there is a lack of clarity around outdoor gatherings as well. They are hoping to open back up in October, but want to be careful and do it right and avoid wasting time or money.

Nina asked if modifications to a theater would fall under the guidelines of the Cultural Facilities Fund (CFF)

Anita responded and explained that anything capital is eligible for CFF. In the survey to the field we've asked what kind of capital investment do you need to make in order to reopen. This would be fodder for a CFF increase. One really exciting prospect is our field taking the lead in healthy buildings, Joe Allen is the hottest thing going, and had so many interesting facts. Everyone knows we need clean air outside, but you spend 90% of your life indoors, how much time have you spent thinking about indoor air? Joe does studies on sick buildings. He says your building maintenance crew has a greater impact on your health than your doctor.

Jo-Ann left the meeting at 2:30pm.

Anita continued to explain that Joe Allen already has best practices for managing during Covid, now he wants to look way ahead to rebrand our spaces as healthy spaces. There are already programs like LEED, and at a time where health is so central and people want to be in healthy spaces, you'll find downtown buildings will be empty. They are on contract to design the new ART, and Joe has agreed to do a webinar with us and Diane Paulus so we can get our field, in the process we are taking a step forward.

- 10-minute break -

The meeting was reconvened at 2:45pm.

David referring to the meeting's agenda indicated that the Committee would now walk through the proposed agenda for the June 18th Council meeting. David said there were three votes the Council may want to take:

1. A vote to authorize a contract with the selected executive search firm;
2. A vote to set interim leadership of the Council until the new Executive Director is hired.; and
3. A vote to allow the Executive Committee to act in the event we receive extra emergency federal funding from the NEA.

Marc Carroll asked if the funding specifically needed to be from the NEA.

David indicated that was what the prior resolution addressed but money could come from NEFA or from another federal agency.

Nina asked David to work on the wording to include other sources of funding.

Nina asked if how notifications would occur once a search firm was selected

Marc said his understanding was that we'd notify the firm, but it would be pending the approval of the Council.

Nina said she wanted the timing to be precise and that it should all happen at the same time. She doesn't want anyone to think they were not kept in the loop. It is very important to think about timing.

Marc asked if a timeline was included in the original RFP.

David says we will select the firm by June 15th, but we can put off posting to CommBuys until after then and we can give a memo to Council on June 18th about the selection

Jen said it sounded like the task force will not have a decision until the end of the day on June 15th, so we could work on a memo between the 8th and the 15th.

Nina said that she is sensitive that Council members feel they are kept updated.

Jen suggests the team tell the selected firm only on the 15th and send a memo to Council on the 16th giving them two days to read it.

The Committee assented

Nina reported that she and Anita have had a conversation and that Anita will send out a memo about her thoughts on the transition within the week. The timing is right since it's her last month.

David read the remainder of the proposed agenda for the June 18th Council Meeting.

Victoria asked if when we do the presentation of the FY20 Artist grants for approval, will we do a slideshow.

Jen responded that yes, Kelly Bennett and Dan Blask will be able to show images virtually during the online meeting. Upon motion duly made and seconded and after roll call vote noting that Sherry Dong and Jo-Ann Davis were absent, it was unanimously

RESOLVED: that the Executive Committee approve the draft June 18, 2020 Mass Cultural Council Agenda presented to the Executive Committee at its June 2, 2020 Meeting.

The stated end time for the meeting having been reached, Nina as Chair adjourned the meeting.

To: Mass Cultural Council Executive Committee
Fr: David Slatery
Dt: December 10, 2020
Re: Budget and Program Allocation Plan for FY21

Following this memo is a draft of a proposed budget and program allocation plan for Mass Cultural Council in FY21.

If approved, FY21 grant recommendations for most Mass Cultural Council grant programs based on this plan will be presented to the Grants Committee on December 17. Once approved there, the plan and the recommendations will be voted on by the full Council on January 7.

Approach. We will describe our approach to this year's Spending Plan- "Recover. Rebuild. Renew." tied into the FY18-22 Strategic Plan" in a separate PowerPoint that will be presented to the meeting.

Budget Conditions. As everyone knows, this year has been different from any other in memory. Apart from the COVID-19 pandemic which has significantly limited typical in-person activities for the past nine months and the resulting devastating impact to the cultural field, the Massachusetts state budget process has been greatly delayed. We are now in month six of the fiscal year and the legislature just sent the FY21 budget to the Governor last week (and we are still awaiting his actions.) Therefore, we are basing this spending proposal on a not-completed state budget and hoping there will not be no adverse actions with respect to our line item. Also, even assuming the budget is finalized and then approved by the full Council in January, there will be less than six months left in the fiscal to implement it (four fewer than usual), so activity will be focused and concentrated to implement our Spending Plan.

Also, this year's Spending Plan will reflect the receipt of gaming tax revenues by the Council under the Massachusetts Casino Law (MGL Chapter 23K) which were first made available to us in January thanks to a legislative fix in a December 2019 Supplemental Budget which permitted such revenues to flow directly to the Council. These so-called "gaming funds" (over \$6 million

received to date) are not tied to the fiscal year nor to the annual state budget. About \$4.7 million of them have already been approved for expenditure by the Council. They will be reflected in our financial report as explained below. It was quite fortuitous that the gaming funds were made available when they were as they proved to be invaluable in allowing the Council to respond quickly to the pandemic last spring with targeted aid programs.

Additionally, we received funding of more than \$550,000 from the National Endowment for the Arts (NEA) by way of the federal CARES Act, the New England Foundation for the Arts (NEFA), and GKV Foundation in FY20 for pandemic response programs at the end of FY20. Some of these funds will not be spent until FY21 (as permissible by their terms) and will be reflected in this Spending Plan.

Available Resources in FY21. Assuming the final amount of our state budget line item stays at \$18,180,000, we will have total available resources of \$24,038,741 for FY21 as opposed to 21,613, 057 in FY20. This includes all state, federal, and private funds. These numbers reflect the addition of about \$820,000 of gaming funds spent in FY20 and about \$3.88 million of gaming funds already spent or approved to be spent in FY21.

State funding for Mass Cultural Council programs in FY21 is effectively \$180,000 more than FY20. In FY20, \$180,000 was dedicated to 6 separate earmarks for \$180,000. There are no earmarks in the FY21 line item, but we retained the extra \$180,000.

Mass Cultural Council is also set to receive \$959,600 in NEA funding this year which is an increase of \$48,900 from the FY20 award. We are assuming funds available for reimbursement for administrative expenses related to the Cultural Facilities Fund will be about \$325,000, the same as last year. We reduced our trust accounts to cover certain grants from FY20 which came in late due the pandemic and had to be paid in FY21. We will be taking a break from the Music Educator Teaching Artist (META) training program and so we will receive no additional Klarman Family Foundation funds this year while we confer with them on how to use the remaining funds. We were able to make a \$458,000 prepayment against the MassHumanities and NEFA FY21 grants, thus freeing up additional resources this year. Additionally, we have retained some NEA CARES Act funds from last year for a few grantees who could not spend the funds in FY20 including \$38,300 to help offset some administrative facility costs such as installing plexiglass shields to make our office compliant with the Governor's Reopening Guidelines for offices in preparation for when we all hopefully return to the office sometime in 2021.

FY21 Budget Details

Salaries (Line 1)

- Mass Cultural Council salaries equaled \$2,759,087 in FY20 which was \$41,000 lower than projected at the beginning of the year even though it includes the vacation and sick time payout amount for our retired former Executive Director. This was due to amount of time certain positions were open and vacant.
- In FY21, we have projected a payroll line item of \$2,632,225. We have two vacant positions which we were holding off filling during the pandemic, and there has been a vacancy in the Executive Director position which is projected to be filled in January. We have reserved for planned step and grade increases for union employees under the collective bargaining agreement and a potential a 2% raise for managers in the event the Executive Branch implements a raise for managers during FY21. This amount also reflects the buyout of our longtime Fiscal Officer who retired on August 1, and a short-term consulting agreement we have entered into with him through December 31
- The collective bargaining agreements are negotiated between the state and the union representing our union employees; Mass Cultural Council has no direct say in these negotiations.
- Mass Cultural Council follows the Executive Branch action on across-the-board manager compensation increases.

Fringe and Indirect (Line 2)

- This line shows fringe and indirect charges and also payroll taxes that are claimed by the state whenever salaries or contracts are paid from Federal accounts or state trusts.
- Salaries paid from these accounts trigger the fringe and indirect charges shown here.
- Mass Cultural Council pays portions of several salaries from an expendable trust account established for the Cultural Facilities Fund (in order to receive funds from MassDevelopment) and also from a trust account established by statute last December for the gaming tax revenues which pays the salary of an employee hired to run the Gaming Mitigation Program. This requires the Mass Cultural Council to reimburse the Commonwealth for fringe benefits associated with being a Commonwealth employee.

Employee Related Expenses (Line 3)

- This line includes all employee reimbursements for travel, conferences and other regular business activity.

- We are proposing funding this item at \$7,000 in FY21 - less than a third of what was budgeted for the prior year. This is due to the pandemic and limitations on travel. This amount will accommodate necessary in-state staff travel expenses. Although we expect none in FY21, please recall that reimbursable out of state travel costs are also covered by this line but are subject to specific pre-approval of Council Members per the FY20 state budget language. Note that this line does not cover any travel costs funded directly by the agency, which are covered in Line 6.

Interns and Contracted Employees (Line 4)

- This is the line used to pay for temps and interns.
- This item covers our longtime Fiscal Intern, Pete Couble.
- This also covers approximately \$25,000 in intern/temporary worker costs related to administration of the CFF program and to provide a temp to cover the maternity leave of our Fiscal Operations Officer expected to begin in January 2021
- This also covers costs for interns in the coming year.

Pension and Insurance Related Expenditures (Line 5)

- This line includes pension and other charges imposed by the state. It is based primarily on salaries of the FTEs in our existing workforce.
- The chargebacks are levied by the state and are outside of our direct control.
- This item also includes auto insurance costs for the agency vehicle.
- We are projecting a slight increase to \$57,000 in FY21.

Administrative Expenses (Lines 6 and 15)

- In order to more accurately reflect the way Mass Cultural Council employs its financial resources, these lines break out costs that are Program and Services costs and these are shown in Line 16 (and include things like the costs of convenings and panels.) These costs are less like overhead and more like grants in that they are directly part of our delivery of services and programming to the field. We will also be breaking out Program and Services costs for Consultants, Equipment and Technology - as you will see in the discussion of those lines below.
- Line 6 contains the remaining Administrative Expenses which are not direct Program and Services spending.
- Overall, administrative expenses include all printing, postage, catering, membership dues, convenings and many expenses associated with grant program panels.
- It also includes all transactions on procurement cards issued by the state for Mass Cultural Council business. We updated our use of procurement cards in

FY19 so as to reduce our reliance on them despite their convenience, transparency, and efficiency.

- Spending will be roughly level in Line 6 in FY20 at a projected \$92,500.
- Spending will decrease in Line 15 to \$7500. This is due to the pandemic and the reduction in events.

Space Rental and Utilities (Line 7)

- This line shows rent and electricity costs associated with our office at 10 St. James Avenue in Boston.
- The Mass Cultural Council signed a new ten-year lease for its space on January 14, 2016 and the annual cost is \$332,010. We have anticipated \$22,000 in annual utility costs in FY21.

Consultant Service Contracts (Lines 8 and 16)

- This line includes all third-party contractors. As mentioned in the first bullet point in Administrative Expense, we are breaking out Programs and Services costs for Consultant Expenses.
- This year consultant costs projects to approximately \$437,000 in Program and Services Consultants and \$96,000 for other consultants. The amounts approved last year were \$529,000 and \$111,000 respectively.
- In the more general Consultants line (Line 8) we have budgeted for the remaining payments due to the retained executive search firm Arts Consulting Group, HR lawyers and consultants (\$14.5 K), Media Design work and a future set aside for Racial Equity work (\$50K).
- In FY21, the Programs and Services part of this line (Line 16) will include intervention and financial and intervention consultants for the previously-approved CIP Safe Harbors program (\$240,000), ArtsBoston will be acting as festival Consultants for a new Audience Lab (\$20,000), LCC spot auditors (\$7,500) UP consultants (\$69,000), Cultural District site advisors and consultants (\$8,800), CYD consultants (\$40K), CultureRx trainers (\$11,775), Artists On-line consultants (\$10,000) and the follow-up to the "Look At Art Get Paid" program (\$15,000), and CFF consultant (\$5000) and a general reserve for speakers at ZOOM convenings (\$10,000).

Operational Services (Line 9 and 16)

- This line includes "technical consultants" – such as photographers, videographers, A/V providers, and interpreters, as well as program panelists and trainers. As mentioned in the first bullet point in Administrative Expense, we are breaking out Programs and Services costs for Operational Services Expenses.
- Line 9 is projected to be \$65,500 as compared to \$14.6K approved in FY19. The increase relates to a budget of up to \$5,000 for photography, racial

equity training (\$25K), a financial consultant (\$15K) and up to \$15,000 for CART/ASL interpreters for Zoom events

- Line 16 contains Program & Services Costs of \$82,000 consisting of costs for panelists for the various programs using them.

Equipment Purchases (Line 10 and 17)

- This line applies only to non-IT equipment purchases. Equipment *leases* are tracked separately, on Line 11, for non-IT leases and on Line 12 for IT leases.
- This item only includes \$27,964 for the costs of outfitting the office COVID (Plexiglass dividers, etc....).
- Line 17 includes \$7,100 for new Cultural District signs

Equipment Leases and Maintenance Contracts (Line 11)

- This line includes all non-IT equipment rental agreements.
- This line is reduced in FY21 to \$18,000. This covers our copier and postage meter leases and limited use of Enterprise rental cars for staff instate travel (\$1500). We no longer lease an agency vehicle.

Information Technology Expenses (Line 12 and 17)

- This line captures all information technology expenditures, including tech service providers, phone services and charges, computer leases, web developers, and chargebacks associated with technology services through the state's Information Technology Division (ITD). As mentioned in the first bullet point in Administrative Expense, we are breaking out breaking out Programs and Services costs for IT Expenses.
- Covered in Line 10 is our operating lease for our workstations which is paid annually in advance, SmartSimple related costs and a bevy of our regular technology web and tech consultants and chargebacks to the Commonwealth for use if the state system.
- Covered in Line 17 is the costs of an upgrade to our jobs board and a web accessibility audit (\$6500).

Grant Programs

Cultural Districts Initiative Investment Program (Line 20)

- Staff proposes continuing the Cultural Districts Initiative Investment Program and to increase the grant amount to \$7500 grants to all cultural districts. Currently we have 50 districts and it is anticipated that up to 3 more may be added in FY21 so a maximum of \$397,500 in grants may be funded under this program.

Artist Fellowships (Line 21)

- We are proposing to level fund this program to what was approved last year (The amount awarded in FY20 was subsequently reduced in FY20 however to fund the Artist Relief Fund)
- This year we have proposed 40 fellowships (\$15,000) and 35 finalist awards (\$1,500), resulting in a \$652,500 Artist Fellowships budget.
- We typically receive between 1000-2000 Artist Fellowship applications each year for this small number of awards.

Cultural Investment Portfolio (Line 22)

Here is the funding progression of this program for the last several years:

- FY12 final: \$3,407,500 (Includes Media Grants)
- FY13 final: \$3,561,200 (Includes Media Grants)
- FY14 final: \$4,002,400 (Includes Media Grants)
- FY15 final: \$4,189,000 (Includes Media Grants).
- FY16 final: \$4,582,500 (Includes Media Grants).
- FY17 final: \$4,561,000 (Includes Media Grants).
- FY18 final: \$4,602,500 (Includes Media Grants).
- FY19 final \$5,010,000 (not including Media Grants- see below).
- FY20 final \$6,021,300 (not including Media Grants- see below)
- FY21 proposal level funds the Portfolio but adds eight Gateway organizations (an increase of \$115 K), funds 32 organizations in the Gateway program (an increase of \$10K), and 140 Project grants (an increase of \$47,500) for an overall increase of \$180,000 to the CIP collection.

Media Grants (Line 23)

- This year we are recommending flat funding our Media partnership program at \$130,000 for five media organizations to purchase spots to highlight various Council grantees and initiatives.

Festivals Program (Line 24)

- Staff recommends continuing the Festivals Program which provides grants to large and small festivals throughout the Commonwealth.
- \$50,000 is recommended to be allocated to this program, which is less than half of what was proposed last year but reflects the restrictions placed upon in-person events and will be dedicated to helping festivals with either remote festivals or toward preparing for reopening.

Local Cultural Councils (Line 25)

- Staff recommends increased funding to \$4,350,000 this year (a \$196,000 increase). Every local cultural council will see and increase to its allocation

this year. The minimum grant will stay the same but most of the 329 local cultural councils will see an increase in their allocation.

Mass. Cultural Data Project (CDP) (Line 26)

- Mass Cultural Council and SMU Data Arts have agreed on a contract which would extend CDP coverage through FY21 at the same cost as FY20 (\$47,500).

Poetry Out Loud (Line 27)

- This is a nationwide poetry recitation program for high school students that is mandated and funded annually by the National Endowment for the Arts (NEA)
- The Mass Cultural Council has historically administered the Poetry Out Loud program in Massachusetts through an annual contract with the Huntington Theatre Company. The Mass Cultural Council last issued a Request for Proposals for this program in July 2013 and Huntington was the sole respondent and once again selected as the provider.
- The NEA's restricted grant for this program appears on Line 62. The funding for this program was increased to \$20,000 in FY21.

Traditional Arts Apprenticeships (Line 28)

- The Apprenticeship program is now proposed to run every year, rather than alternating with Artist Fellowship grants for the traditional arts, and will now be a two-year program.
- Staff recommends funding this program at \$100,000 in FY21

Big Yellow School Bus (Line 29)

- Staff recommends pausing this program for FY21 due to the pandemic and lack of school field trips.
- For Fiscal Years 2009-2012, Big Yellow School Bus received annual funding from Bank of America. Bank of America ceased supporting the program in FY13, but Mass Cultural Council continued to fund it with state resources in FY13-18 (plus \$8,000 from Cape Cod Savings Bank for Cape activities in FY16-18.) We propose to continue funding it out of our state appropriation in FY21.

STARS (Line 30)

- Maintain funding level at \$1.15 million and will be open to programs which can be performed virtually.
- To the extent that sufficient applications are not received, any excess funds are proposed to be transferred to the Individual Artist and Cultural Practitioners Fund under line 37.

Creative Youth Development-YouthReach/SerHacer (Line 31)

- YouthReach/SerHacer would have been in the third year of a three-year application cycle in FY21 but due to the pandemic, staff has extended the current cycle another so as to avoid running a selection process during a pandemic year.
- We propose increasing the funding by \$1,000 per grantee (from \$19,000 to \$20,000) in FY21 to 74 grantees.
- Additionally, \$30,500 in NEA Cares Act funds is included in this line and will be awarded to 5 grantees in FY21 who could not make use of them in FY20 (this is specifically permitted by NEA rules.)

Creative Youth Development-Music Educator Teacher Artist (META) Training (Line 32)

- This program will be paused in FY21. Staff will confer with the Klarman Family Foundation on the use of the remaining \$80,000 unspent from last year.

Creative Youth Development-Amplify (Line 33)

- While this program has been successful for four years and complements the work of YouthReach, staff recommends pausing it in FY21 due to the pandemic.

UP Accessibility Program (Line 34)

- The Mass Cultural Council is setting aside \$80,000 in the budget overall for the seventh year of implementation of the UP program. This year the program will provide up to \$45,000 of Innovation Fund grants, \$30,000 in grant stipends for participation in this year's Innovation and Network Program, UP awards to recognize achievement, and up to \$5,000 for participant's attendance at the national LEAD conference (Zoom) about accessibility and inclusion in the arts. Additionally, UP will be holding workshops and consulting, but only the spending on this program which consists of grants or stipends is counted as "Grants Program" spending in this line.

Compact Grants (Line 35)

- Staff recommends pausing this program in FY21 due to the pandemic

Other Initiative Grants (line 36)

- In the FY20 and FY21 state budgets, Mass Cultural Council was asked to expend an amount equal to 75% of its appropriation on grants and subsidies. To that end in FY21, we have identified 5 individual initiatives (totaling \$193,225) listed below which may be properly treated as "grants" under state law and are proposing to have them approved as grants for purposes

of the state budget requirement. This is fewer than the 14 initiatives planned for FY20, not all of which were able to be implemented. A further description of each grant proposal will be included with the Grants Committee Meeting book.

Culture Rx Social Prescription*	\$108,225
Creative Minds Out of School	\$10,000
Mass History Day	\$20,000
Instrument Program	\$30,000
META Expansion	\$50,000
Network of Arts Administrators of Color	\$25,000

Individual Artist and Cultural Practitioner Relief Fund (line 37)

- Following up on the Individual Artist Relief Fund the Council approved in FY20 in April during the first weeks of the pandemic (where we were able to fund 303 grants out of approximately 1800 applications received), staff is recommending a \$651,000 Relief Fund in FY21 providing grants of up to \$1500 per affected individual and otherwise on the same terms. Staff will also redirect any other unused grant funds from the STARS program and other programs to this effort and contributed revenue received (if any).

Safe Harbors Stipends (line 38)

- These stipends were approved by the Council in April and funded in FY20 and used the “organizational support” portion of the gaming tax revenues received by Mass Cultural Council. There is no plan to repeat this in FY21 (although services have been and will be provided as mentioned in line 8.)

Gaming Mitigation Grants (line 39)

- The Gaming Mitigation Program used gaming tax revenues received by Mass Cultural Council (the portion dedicated to “gaming mitigation” under the statute) and the program was approved by the Council in April. Staff ran a competitive process in the spring and grants were awarded and funded in early July (FY21).

FY20 Catch up (line 40)

- In the press of activity at the end of FY20, \$17,700 of Council-approved STARS grants were inadvertently overlooked. Staff allocated funds from its “Harry Rice Expendable Trust” to pay such amounts in early FY21.

Partnership, Re-Grant and Project Funding Programs (Lines 42-46)

- An annual grant is proposed in FY21 to the Massachusetts Foundation for the Humanities (MFH) which is calculated as a percentage of Mass Cultural Council's state funding. Owing to the 1% increase in our state funding (this due to there being no earmarks), MassHumanities will receive a concomitant increase from \$679,397 to \$686,191, a \$6,794 increase.
- Consistent with last year, staff is recommending funding NEFA at \$60,000 provided that we provide no more than the greater of either \$55,000 or 50% of the amount of the funding NEFA receives from all of the 6 New England states. In FY20, we provided \$55,000 to NEFA which equaled the amount provided by the 5 New England states.
- As stated above, there were no earmarks in the FY21 line item for Mass Cultural Council.

Other

Percentage of Grants (line 47)

- Per the FY21 State Budget line item, Mass Cultural Council is required to spend an amount equal to at least 75% of its appropriation on grants. Thanks to the gaming tax revenues, that goal is accomplished easily. However, even without counting grants made from gaming tax revenues, we easily meet this requirement both in FY20 and as projected in FY21.

Prepaid Expenses and Carryforward (Line 48)

- This line shows funds that are used to pre-pay expenses for future years and/or carried forward in trust accounts across fiscal years.
- We typically prepay a portion of our annual partnerships with MassHumanities (and occasionally other contracts, too) with these funds. The practice began a number of years ago when a delay in the launch of a new program created a pool of funds that needed to be granted before the end of an approaching fiscal year.
- In order to avoid creating an operating hole from one year to the next, we typically reserve comparable amounts for prepaid expenses from one year to the next.
- The pre-pay reserve is anticipated to be at \$197,000 in FY21. Through careful management and due to certain initiatives that we were not able to complete in FY20 and unused NEA CARES Act funds, we were able to prepay \$723,000 in expenses for FY21.

- Our goal will be to gradually reduce this item over time. To achieve this without creating an operating hole from one year to the next, however, the process will have to happen gradually.

Sources of Funds

Basic State Appropriation: Account Number 0640-0300 (Line 54)

- In FY 20, the state budget in a great show of confidence in the work and activities of Mass Cultural Council during a pandemic, was level-funded with a slight 1% increase to \$18,180,000.

State Pass-Through Funds (Line 55)

- As described above, the final FY21 budget included no earmarks.

MassDevelopment: For Mass Cultural Council Expenses Associated with the Cultural Facilities Fund (Line 56)

- Every year since FY07 we have had an annual contract with MassDevelopment to compensate us for our services in the management and administration of the Cultural Facilities Fund.
- This is strictly a fee-for-service arrangement, under terms stipulated in the CFF statute.
- Under the CFF statute, expenses for administration of CFF cannot exceed 7.5% of total yearly grant commitments. This is usually shared between MassDevelopment and Mass Cultural Council.
- Governor Baker announced a \$10 million allocation for CFF in FY21 (the same as FY17- FY20) and there will be a new \$10 million funding round this fall. We anticipate a \$325,000 expense budget with MassDevelopment for this year (the same as FY17- FY20.)

Prepaid Expenses (Line 57)

- This line reflects prepayments made in FY20 for expenses related to FY21 operations and is discussed above.

National Endowment for the Arts: State Partnership Grant (Lines 58-62)

- These lines comprise the different components of our annual state partnership with the National Endowment for the Arts (NEA)
- In total, we will receive \$959,600 from the NEA in FY21. This represents a \$48,900 increase from the amount provided last year.
- This is an important piece of our financial picture.

NEA: CARES Act (Line 63)

- As part of the CARES Act passed last spring, the NEA received funding to pass through to the several states to address COVID-19 issues. Mass Cultural Council received \$475,300 which the Council voted in April to grant to the Council's YouthReach and SerHacer grantees. All funds were paid out except for \$30,500 to five organizations which deferred their usage until FY21 and \$38,300 which were withheld by the Council for administrative costs and which will be used to make the office COVID-compliant in advance of a return to the office at some point next year.

Chapter23K- Gaming Tax Revenues Applied (Line 64)

- This line reflects the amount of gaming tax revenues spent in a fiscal year. There are other unspent amounts of gaming tax revenues (\$1.315 Million through October 31) in our account and they are not accounted for on this page, but are described on Tab 3.

Private Funds-Big Yellow School Bus (Line 65)

- Mass Cultural Council had largely funded this program out of its own funds for the past several years except for Cape Cod Savings Bank which made \$8,000 available in FY 16-18 and the account is now empty. This program is on pause for FY21.

Harry Rice Trust Account (Line 67)

- The Harry Rice Trust account is where funds from miscellaneous donors and other amounts can be deposited.
- We will look to spend down this account (by funding a few grant payments from it) to its more traditional level of around \$50,000 this year. We spent \$17,700 out of this fund in FY21 on the "FY20 Catch Up Grants" described above.

Additions to Harry Rice Trust Account (Line 68)

- We added just under \$2,000 to the account last year consisting of expense reimbursements and contributions.

Commonwealth Awards Trust Account (Line 68-69)

- This represents money raised privately for the Commonwealth Awards. We did not require raising outside funds for this event in FY20. It is available as a receptacle should we need to raise funds for the next time we hold this ceremony.

Klarman Funding for META Account (Line 70)

- Klarman funding and the META is on hold for FY21. Staff is discussing how to spend the remaining funds.

NEFA-GKV Foundation (Line 71-72)

- This represents funds received by Mass Cultural Council in FY20 which were applied to the spring funding of the Artist Relief Fund.

MASSACHUSETTS CULTURAL COUNCIL		FY 20	FY 21
FY 21 BUDGET		FINAL BUDGET	BUDGET
Executive Committee Meeting- December 10, 2020			PLAN
SALARIES, SPACE, AND ADMINISTRATION (NON-PROGRAM & SERVICES)			
1	AA: Salaries	\$ 2,759,087	\$ 2,632,225
2	AA: Fringe & Indirect (Salaries & Contracts Paid Thru Fed. or Trust Accounts)	95,800	140,000
3	BB: Employee Related Expenses	22,603	7,000
4	CC: Interns and Contracted Employees	14,853	25,000
5	DD: Pension and Insurance Related Expenditures (State Chargebacks)	46,824	57,000
6	EE and FF: Administrative Expenses (NPS)	87,224	92,500
7	GG: Space Rental and Utilities	354,010	354,010
8	HH: Consultant Service (NPS) Contracts	68,101	95,500
9	JJ: Operational Services	2,393	65,500
10	KK: Equipment Purchases	-	27,654
11	LL: Equipment Leases and Maintenance (Non-IT)	26,660	18,000
12	UU: Information Technology Expenses	195,549	165,580
13	SUB-TOTAL ADMINISTRATIVE EXPENSES	3,673,104	3,679,969
EXPENSES ATTRIBUTABLE TO PROGRAMS AND SERVICES			
15	EE: Administrative Program Expenses	43,248	7,500
16	HH&JJ: Consultants & Panelists	378,784	519,415
17	LL&UU: P&S Tech and Equipment	-	13,600
18	SUB-TOTAL P&S EXPENSES	422,032	540,515
GRANTS AND STIPENDS (PP)			
20	Cultural Districts	250,000	397,500
21	Artist Fellowships	603,000	652,500
22	Cultural Investment Portfolio	6,021,300	6,203,000
23	Media	130,000	130,000
24	Festival	90,500	50,000
25	Local Cultural Council Program	4,154,000	4,350,000
26	Mass. Cultural Data Project	47,500	47,500
27	Poetry Out Loud	17,500	20,000
28	Traditional Arts Apprenticeships	-	100,000
29	Big Yellow School Bus	100,250	-
30	STARS	1,150,800	1,150,000
31	CYD -YouthReach/SerHacer (Incl NEA CARES)	1,810,050	1,510,500
32	CYD: META (KFF-Funded)	103,442	-
33	CYD-Amplify	22,500	-
34	UP Program Stipends/Challenge Grants	59,000	80,000
35	Compact Grants	-	
36	Other Grants (list on Sheet 2))	269,974	193,225

37	Individual Artist Relief	303,000	651,000				
38	SAFE HARBORS STIPENDS	747,000					
39	GAMING MITIGATION GRANTS		3,339,656				
40	FY20 Catch up		17,700				
41	SUB-TOTAL GRANT EXPENSES	15,879,816	18,874,881				
42	PARTNERSHIPS, RE-GRANT AND PROJECT FUNDING PROGRAMS						
43	Massachusetts Foundation for the Humanities	679,397	686,191				
44	NEFA Project	55,000	60,000				
45	Pass Through Earmarks	180,000					
46	SUB-TOTAL PARTNERSHIPS/ RE-GRANT PROGRAMS	914,397	746,191				
47	PERCENTAGE OF GRANTS TO STATE APPROPRIATION(EXCLUDING GAMING FUNDS)	89.15%	89.49%				
48	OTHER		=				
49	Prepaid Expenses and Carryforward	723,708	197,185				
50	SUB-TOTAL, OTHER	723,708	197,185				
51	SUB-TOTAL, ALL PROGRAM	17,939,953	20,358,772				
52	TOTAL EXPENSES	21,613,057	24,038,741				
53	REVENUE						
54	State: Basic Appropriation (0640-0300) less Earmarks	18,000,000	18,180,000				
55	State: Pass-Through Funds	180,000					
56	MassDevelopment: For MCC Expenses Associated with Cultural Fa	325,821	325,000				
57	Prepaid Expenses (Funding from Prior Years' Budgets)	680,350	458,762				
58	National Endowment for the Arts: Basic State Plan	599,400	633,700				
59	National Endowment for the Arts: Arts in Education	63,500	63,500				
60	National Endowment for the Arts: Arts in Underserved Communities	200,300	212,400				
61	National Endowment for the Arts: Folk Arts Infrastructure Grant	30,000	30,000				
62	National Endowment for the Arts: "Poetry Out Loud"	17,500	20,000				
63	National Endowment for the Arts: CARES ACT	475,300	68,800				
64	Chapter 23K Funds (Gaming)-Applied	822,863	3,882,962				
65	Private Funds: Big Yellow School Bus	-	-				
66	Harry Rice Trust Account (As of 7/1)	79,970	83,017				
67	Additions to Harry Rice	3,047					
68	Comm Awards Trust Account	6	6				
69	Additions to Comm Awards Account	-	-				
70	Klarman Funding for META	135,000	80,594				
71	NEFA Contribution for Artist Relief	48,110					
72	GKV Foundation Contribution for Artist Releif	30,000					
71	TOTAL REVENUE	21,613,057	24,038,741				
	Postive (Negative)	-	-				

OTHER NEW GRANTS (NEW PP)			
Art Week		\$ 25,000	
Fair Saturday		\$ 18,000	
Audience Lab		\$ 20,000	
CIP Capacity Accelerator Network (CAN)		\$ -	\$ -
CultureRX (from Gaming Funds)		\$ 50,000	\$ 108,225
Early Education and Childcare			
Mass History Day		\$ 20,000	\$ 20,000
Creative Minds Out of School			\$ 10,000
Instrument Program		\$ 30,000	\$ 30,000
META Expansion (AET)		\$ 27,899	
Foster Families Pilot		\$ 19,075	
Holyoke Arts Ed Task Force		\$ -	\$ -
Kennedy Library		\$ 35,000	
Network of Arts Administrators of Color		\$ 25,000	\$ 25,000
SUBTOTAL NEW GRANTS		\$ 269,974	\$ 193,225

CHAPTER 23K (GAMING) FUNDS	AMOUNT	ALLOCATION FOR CURRENT YEAR (2020)
INITIAL DEPOSIT- JANUARY 2020	\$ 3,702,411	
COUNCIL ALLOCATION 1.28.2020		
EXPENSES (7%)		\$ 259,169
GAMING MITIGATION (75 % AFTER EXPENSES)		\$ 2,582,431
ORG. SUPPORT -SOC. PRESCR (25% AFTER EXP)		\$ 860,810
ADDITIONAL DEPOSITS JAN 2020-MAR 2020	\$ 1,236,596	
COUNCIL ALLOCATION 4.7.2020		
ADDITIONAL GAMING MITIGATION FUNDS		\$ 757,225
ADDITIONAL ORG SUPPORT -SAFE HARBORS, SOC. PRESCR.		\$ 252,940
ADDITIONAL DEPOSITS APR 2020 - OCT 2020	\$ 1,088,857	
TOTAL DEPOSITS THROUGH OCT 2020	\$ 6,027,864	
FUNDS PREVIOUSLY ALLOCATED BY COUNCIL	\$ 4,712,576	
UNALLOCATED FUNDS AS OF OCT 2020	\$ 1,315,288	

NOTES

1. For the Gaming Mitigation Program, grants in the amount of \$3,339,656 were awarded in June 2020 and paid in July
2. Of the allocated Org Support Funds, \$753,750 was allocated to Safe Harbors Grants, \$240,000 to Consulting Services, and \$120,000 to the Social Prescription Pilot in APR 2020 and modified in NOV 2020
3. Of the unallocated funds, up to \$162,782 is available for expenses, at least \$864,849 must be spent on gaming mitigation grants, and at least \$287,727 is available for organizational support
4. Expenses consist of employee retained to run Gaming Mitigation Program and website design for funded programs and costs of program kaizen

DRAFT (ORDER MAY CHANGE)
**ONE HUNDRED AND FORTY-NINTH MEETING
OF MASS CULTURAL COUNCIL**

THURSDAY, JANUARY 7, 2021: 2:00 TO 5:00 PM

ON-LINE MEETING

(CALL-IN/ZOOM INSTRUCTIONS POSTED AT
<https://massculturalcouncil.org/about/board/>
UNDER "JANUARY 7, 2021 COUNCIL MEETING")

AGENDA	VOTE
1. Welcomes	
2. Minutes of the One Hundred and Forty-Eighth Board Meeting	X
a. Chairman's Report	
b. Acting Executive Director's Report	
c. Advocacy Report (MASSCreative Presentation)	
d. IDEA Report	
3. Agency Updates	
4. Financial Report- Approval of FY21 Budget and Spending Plan	X
5. FY21 Grant Recommendations: Conflict of Interest Notifications	
6. FY21 Grant Recommendation: Relief Fund for Artists and Cultural Practitioners	X
7. FY 21 Grant Recommendation: Traditional Arts Apprenticeships	
8. FY21 Grant Recommendations: Cultural Investment Portfolio (CIP)	X
a. Portfolio Memo & Funding List	
b. CIP Gateway Memo & Funding List	

- c. CIP Projects Memo & Funding List
 - d. Media Partnerships
9. FY21 Allocation and Grant Recommendations: Community **X**
 - a. Local Cultural Councils
 - b. Cultural Districts
 - c. Festivals
 10. FY21 Grant and Program Recommendations: Creative Youth Development (CYD) **X**
 - a. YouthReach/SerHacer
 - b. Instrument Program
 11. FY 21 Grant and Program Recommendations: Education **X**
 - a. STARS
 - b. Creative Minds Out of School
 - c. Massachusetts History Day
 - d. Poetry Out Loud
 12. FY 21 Grant and Program Recommendations: Artist Fellowships **X**
 13. FY 21 Grant and Program Recommendations: UP **X**
 14. FY 21 Grant Recommendation: MassHumanities Partnership **X**
 15. FY 21 Grant Recommendation: NEFA Project Grant **X**
 16. FY 20 Grant Recommendation: Network of Arts Administrators of Color **X**
 17. FY 20 Grant Recommendation: SMU Data Arts **X**
 18. Cultural District Renewals **X**
 19. Cultural District Designations **X**

MASS CULTURAL COUNCIL MEETING CALL-IN INSTRUCTIONS
THURSDAY, DECEMBER 10, 2020
2:00 P.M.

PLEASE NOTE THAT ALL PARTICIPANTS OTHER THAN THE MEMBERS AND INVITED GUESTS WILL BE MUTED.

IF MEETING IS INTERRUPTED FOR ANY REASON AND TERMINATED ABRUPTLY, PLEASE CONTACT DAVID.SLATERY@ART.STATE.MA.US FOR NEW CALL-IN INSTRUCTIONS

Join Zoom Meeting

<https://us02web.zoom.us/j/84730207296>

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