



Massachusetts Cultural Council - Cultural Investment Portfolio -
Projects FY18
XYZ Ensemble
Application #PR0004

Primary Contact: Ms. Sara Glidden
Phone: (617) 555-5555
Email: sara.glidden@art.state.ma.us

Document Generated: Thursday, February 2nd 2017, 10:48 am

Applicant Profile

Applicant Type

Organization

Legal Name

XYZ Ensemble

Date of 501(c)3 incorporation

01/01/2001

Address1

0 ABC Street
Boston, Massachusetts 02116
UNITED STATES

Telephone

(617) 555-5555

Primary Contact

Ms. Sara Glidden

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Email: sara.glidden@art.state.ma.us

Applicant Status

Organization - Non-Profit

Applicant Institution

Performing Group

Applicant Discipline

Music - Chamber

Grantee Race

No single race/ethnic group listed above made up more than 25% of the population directly benefited

FEIN / TAX ID

12-1234123

DUNS Number

000000000

Web Address

<http://XYZensemble.org>



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Applicant Information

I attest that my applicant profile is complete and accurate

Executive Director Name

Executive Director Title

Executive Director Email

Legal Status

Mission Statement

Is your organization governed by a board of directors or advisors that meets regularly to discuss policy, strategic direction, and resource development plans and ensure long-term sustainability?

Has your organization been conducting cultural programming in Massachusetts for the past two consecutive years?

Is your organization in compliance with state and federal regulations which bar discrimination on the basis of race, gender, religious creed, color, national origin, ancestry, disability, age, or sexual orientation, and which require accessibility for persons with disabilities. Specifically, the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), and Title VI of the Civil Rights Act of 1964?

Please provide financial information for your most recently completed fiscal year. Arts, humanities, and interpretive science organizations should list organizational data which should match your audit or 990. Universities or other non-arts/humanities/interpretive science organizations should list ONLY the the public cultural programming finances, not the entire school or parent organization finances. Projects using fiscal agents should report income and expenses for the project applicant, and they should report cash income and expenses only. Do not include in-kind goods and services.

Fiscal Year

Most recently completed fiscal year

Income for most recently completed fiscal year

Expenses for most recently completed fiscal year

Fiscal Agent Information, if applicable

If you are applying using a fiscal agent, provide the following information. (Please note: If this application is approved for a grant, the grant contract will be with the fiscal agent, and the grant will be restricted to this specific project.)



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Fiscal Agent Organization Name

Legal Name (if different)

Street Address 1

Street Address 2

City

State

Zip

Phone

Fiscal Agent Web Address

Fiscal Agent FEIN

Fiscal Agent DUNS Number

Fiscal Agent Executive Director Name

Fiscal Agent Executive Director Title

Fiscal Agent Executive Director Email

Fiscal Agent Grant Contact Name

Fiscal Agent Grant Contact Title

Fiscal Agent Grant Contact Email



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Project Overview

Project Name

Provide a brief project description including location of project by COMPLETING THIS SENTENCE: This application is for a project.....

Provide a complete description of the proposed project, including the project's goals and objectives

How does this project relate to your mission and core programming?

How does this project benefit your community (participants or target audiences). How have you accessed community need or interest for a project of this type? What are the demographics and number of people you plan to serve, if applicable?

Describe your plans to reach diverse communities, such as ethnically and economically diverse, rural, elderly, veterans, and people with disabilities. Describe past efforts and successes, if applicable.

Explain how you determined your budget, for example: how you calculate artist or administrator compensation, admissions or tuition revenues, other expenses. Also, if your organization has had a deficit in past years, explain how that affects your ability to execute this project successfully.

Provide details on how you plan to execute and evaluate this project: describe your plans to reach your target audiences and participants. Provide a detailed timeline (include dates if possible); describe your criteria and plans to evaluate the success of the project.

Who are the key participants involved in creating and implementing this project, and what are their qualifications? For example, staff, artists, scholars, educators, consultants, etc.

Please list your organization's web address as well as any other web addresses that demonstrate your organization's work, such as social media, videos, etc.



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Project Cash Expenses

Please provide cash expenses and income for the project (7/1/2017 – 6/30/2018). Project cash expenses must be incurred during FY18.

Please note: In order to be eligible to receive funding for the project you must demonstrate a 1 to 1 financial match in the project budget. To do this you must demonstrate at least \$2,500 of project cash income in addition to the anticipated "State Government" income of \$2,500.

"Total Project Cash Income" must equal "Total Project Cash Expense"

Salaries/Fees	Projected Cash Expenses 7/1/17-6/30/18
Artists/Humanists/Scientists	0
Administrative	0
SubTotals:	\$0

Other Expenses	Projected Cash Expenses 7/1/17-6/30/18
Production/Technical Costs	0
Space Rental	0
Travel/Transportation	0
Supplies	0
Marketing/Communications	0
Fundraising/Development	0
SubTotals:	\$0
Expense Totals:	\$0



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Project Cash Income

Please provide cash expenses and income for the project (7/1/2017 – 6/30/2018). Project cash income must be incurred during FY18.

Please note: In order to be eligible to receive funding for the project you must demonstrate a 1 to 1 financial match in the project budget. To do this you must demonstrate at least \$2,500 of project cash income in addition to the anticipated "State Government" income of \$2,500.

"Total Project Cash Income" must equal "Total Project Cash Expense"

Earned Income	Projected Cash Income (7/1/17-6/30/18)
Admissions	0
Fees for Service	0
Course Fee/Tuition	0
SubTotals:	\$0

Contributed Income	Projected Cash Income (7/1/17-6/30/18)
Individuals	0
Corporate	0
Foundation	0
State Government (enter \$2,500 unless anticipating funds from other state agencies)	0
Local Government	0
Federal Government	0
Special Event(s)	0
SubTotals:	\$0
Income Totals:	\$0